

Daily Scrum Meeting Minutes:

Attendees: Monisha Kummari, Gabriel Xirinachs, Chloe Lindsay, Maria Vega Gonzalez, Jabbar Morla

Start time: 3:05 PM

End time: 4:05 PM

Monisha Kummari:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Continued refining the evaluation methodology and drafted justification notes for the selected model's performance.
- What is planned to be done until the next scrum meeting?
 - Finalize evaluation documentation and review it with the team for alignment.
- What are the hurdles?
 - Ensuring metric explanations clearly align with fraud detection priorities.

Gabriel Xirinachs:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Monitored recent feature adjustments and reviewed their impact on consistency between models.
- What is planned to be done until the next scrum meeting?
 - Continue tracking feature-related changes and assist with documenting their impact.
- What are the hurdles?
 - Subtle performance differences caused by small feature changes.

Chloe Lindsay:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Refined performance visualizations and updated sections of the report with the latest results.
- What is planned to be done until the next scrum meeting?
 - Review visualizations with the team and make minor clarity improvements.
- What are the hurdles?
 - Presenting trade-offs between recall and false positives clearly.

Maria Vega Gonzalez:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Continued validating the preprocessing pipeline and made small documentation updates.
- What is planned to be done until the next scrum meeting?
 - Complete remaining preprocessing documentation and confirm pipeline stability.
- What are the hurdles?
 - Ensuring preprocessing changes remain consistent across all experiments.

Jabbar Morla:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Reviewed updated Random Forest results and contributed to drafting the final model recommendation rationale.
- What is planned to be done until the next scrum meeting?
 - Help finalize model comparison justification and support report completion.
- What are the hurdles?
 - Limiting further tuning while maintaining confidence in final results.